

# Agenda Item Form

Agenda Date: MARCH 30, 2004

Districts Affected: 3

Dept. Head/Contact Information: COMMUNITY DEVELOPMENT/DIANA VANBEEK

## Type of Agenda Item:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Resolution                       | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments        |
| <input type="checkbox"/> Tax Installment Agreements       | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                 |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen    |
| <input type="checkbox"/> Application for Facility Use     | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements            | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application         |
| <input checked="" type="checkbox"/> Other Bid Award       |   |  |

## Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: \_\_\_\_\_ Months)
- ☒ Other Source: COMMUNITY DEVELOPMENT

## Legal:

- ☐ Legal Review Required      Attorney Assigned (please scroll down): None      ☐ Approved      ☐ Denied

Timeline Priority: ☒ High      ☐ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

to provide parking for the San Juan Rec Center and Senior Center

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:  
none

## Statutory or Citizen Concerns:

none

## Departmental Concerns:

none

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DATE: March 22, 2004  
TO: Municipal Clerk  
THRU: Byron E. Johnson, C.P.M. *[Signature]*  
Director of Purchasing - X4313  
FROM: Aurora Wells  
Clerk-Typist II ext. 4038

Please place the following item on the **CONSENT agenda** for the Council Meeting of

**MARCH 30, 2004**

Bid No.	2004-095	San Juan Parking Lots Improvements
Contractor:	CH & JM Construction Inc.	
	El Paso, TX	
Department:	Parks and Recreation	
Funds Available:	71000-71150069-G7127CD0020-07644-508027	
Funding Source:	Community Development	
Items:	Base Bid I	\$68,512.00
	Base Bid II	\$31,338.00
Total Award:	\$99,850.00	
Districts:	3	

**RECOMMENDATION:**

The Departments of Purchasing, Engineering, and Parks & Recreation recommend the award of this contract to CH & JM Construction, Inc., the low responsible, responsive bidder. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

Contact Person: Jay M. Henson, Contract Compliance Specialist at 541-4907.

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**AGENDA FOR: MARCH 30, 2004**

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CITY OF EL PASO  
COUNCIL MEETING  
MARCH 30, 2004



**CONSTRUCTION PROJECT FORM**  
**Lump Sum**

**DATE:** March 22, 2004  
**PROJECT:** San Juan Parking Lots Improvements  
**BID NO:** 2004-095  
**ACCOUNT NO:**  
**FUNDING SOURCE:** Community Development  
**DEPARTMENT:** Parks and Recreation  
**REPRESENTATIVE DISTRICT(S):** Lozano / 3

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<b>AGENDA DATE:</b> MARCH 30, 2004	<b>Lowest responsive and responsible bidder</b>
	<b>CONTRACTOR:</b> CH & JM Construction Inc.
	<b>AMOUNT:</b> \$99,850.00

**RECOMMENDATION:**

The Departments of Purchasing, Engineering, and Parks & Recreation recommend the award of this contract to CH & JM Construction, Inc., the low responsible, responsive bidder. It is requested that the Mayor of the City of El Paso be authorized to sign the referenced contract approved by the City Engineer, Contract Compliance, and the City Attorney. Additionally, it is requested that the Mayor be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 10% of the original contract price as awarded, without further authorization by City Council.

**DESCRIPTION OR EXPLANATION:**

<b>Base Bid I</b>	\$68,512.00
<b>Base Bid II</b>	\$31,338.00

**TOTAL RECOMMENDED AWARD:** \$99,850.00

**TIME FOR COMPLETION:** 90 Consecutive Calendar Days

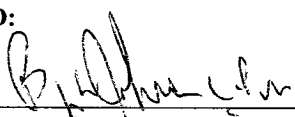
**LIQUIDATED DAMAGES:** \$400.00/Consecutive Calendar Day

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**FUNDS:** Available Yes Not Available \_\_\_\_\_ Comptroller \_\_\_\_\_

**BOARD:** Approved \_\_\_\_\_ Rejected \_\_\_\_\_ City Clerk \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED:**

  
\_\_\_\_\_  
Byron E. Johnson, C.P.M.  
Director of Purchasing

# CITY OF EL PASO BID TABULATION

BID TITLE: SAN JUAN PARKING LOTS IMPROVEMENTS

BID DATE: MARCH 3, 2004

BID NO : 2004-095

DEPARTMENT: PARKS / *CD*

	C. F. JORDAN EL PASO, TX.	F. T. JAMES CONSTRUCTION EL PASO, TX.	JMZ CONTRACTORS INC. EL PASO, TX.	CH & JM CONSTRUCTION EL PASO, TX.	KARLSRUHER, INC. DBA ENGINEERS EL PASO, TX.	SILVERTON CONSTRUCTION CO. INC. EL PASO, TX.	VISTACON INC. EL PASO, TX.
DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
BASE BID I	\$88,225.00	\$74,511.00	\$69,300.00	\$68,512.00	\$90,383.11	\$86,937.00	\$95,000.00
BASE BID II	\$51,150.00	\$56,600.00	\$49,500.00	\$31,338.00	\$66,616.89	\$51,379.00	\$75,000.00
SUM TOTAL BASE BID I AND BASE BID II	\$139,375.00	\$131,111.00	\$118,800.00	\$99,850.00	\$157,000.00	\$138,316.00	\$170,000.00
AMENDMENTS ACKNOWLEDGED	NONE ISSUED	NONE ISSUED	NONE ISSUED	NONE ISSUED	NONE ISSUED	NONE ISSUED	NONE ISSUED
BID BOND SUBMITTED:	YES	YES	YES	YES	YES	YES	YES

Approved By: *AS*

2004-095 SAN JUAN PARKING LOTS IMPROVEMENTS

## SCOPE OF WORK

### **SAN JUAN PARKING LOTS IMPROVEMENTS BID NO. 2004-095**

#### PROJECT DESCRIPTION:

This project consists of two parking lots. One parking lot (Base Bid I) is to be constructed on 5707 Macias Court at the intersection of Macias Court with Glenwood Drive. One parking lot (Base Bid II) is to be constructed at 5727 Tamburo Court adjacent to Hawkins Elementary School. The proposed improvements related to each parking lot are as indicated in these construction documents. Project limits are described below for each parking lot and are identified on the plans. This project shall be on a lump sum basis, with cost indicated per base bid item and alternates.

#### Base Bid I (5707 Macias Court) :

Consists of all of the necessary work to construct parking lot facilities at 5707 Macias Court at the intersection of Macias Court with Glenwood Drive. The improvements consist of the demolition of the existing improvements; the construction of new concrete handicap ramps, sidewalks and driveways; the installation of new concrete curbing and asphalt pavement; traffic and parking stripping; landscaping and irrigation system; area lightning with all electrical and photocells control panels and signage as recommended by City Engineering and Parks and Recreation Department. All proposed improvements will be constructed as indicated on the plans and specifications.

#### Base Bid II (5727 Tamburo Court) :

Consists of all of the necessary work to construct parking lot facilities at 5727 Tamburo Court adjacent to Hawkins Elementary School. The improvements consist of the demolition of the existing improvements; the construction of new concrete handicap ramps, sidewalks and driveways; the installation of new concrete curbing and asphalt pavement; traffic and parking stripping; landscaping and irrigation system; area lightning with all electrical and photocells control panels and signage as recommended by City Engineering and PARD. All proposed improvements will be constructed as indicated on the plans and specifications.

#### CONSTRUCTION PHASING

The project will be accomplished as shown below or as approved by the City of El Paso Engineering Department. All work shall begin at Notice to Proceed, and must be completed within the indicated time frame.

The Contractor may elect to work one Parking Lot at a time, but will be allowed to work on both Parking Lots simultaneously. A single Notice-to-Proceed shall be issued for the entire project and liquidated damages shall apply at the end of the project duration.

The description of this scope of work, as shown above, is only a general overview of this project. Refer to the project plans and specifications for further information.

#### **THIS IS A LUMP SUM PROJECT**

**City of El Paso, Texas  
Parks and Recreation department**

**M e m o r a n d u m**

**RECOMMENDATION**

**To:** Byron Johnson  
Purchasing Director

**Through:** Richard G. Garcia  
Parks Operation Manager



**From:** Gerardo Velazquez  
Project Review Coordinator

**Date:** March 15, 2004

**Subject:** San Juan Parking Lots Improvements Bid No. 2004-095

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**I have reviewed and analyzed the bid tabulations on the above-mentioned project. Based on that review I recommend that the apparent lowest responsive bidder is CH & JM Construction. El Paso, Texas as follows:**

**to, be awarded the contract as follows:**

**Base Bid I: \$ 68,512.00**

**Base Bid II: \$ 31,338.00**

**Bid Sum Total \$ 99,850.00**

**If you have any questions please feel free to contact me at 541- 4334.**

**cc: File**



## ENGINEERING DEPARTMENT

*Excellence through Teamwork*

memorandum

### RECOMMENDATION

TO: Jay M. Henson,  
Contract Compliance Specialist

FROM: Nicolas Diaz  
Project Coordinator

DATE: March 18, 2004

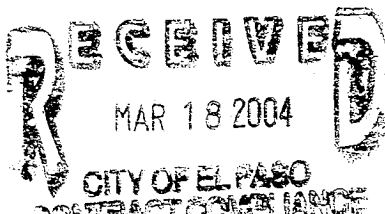
SUBJECT: San Juan Parking Lots Improvements

We recommend that subject project be awarded to CH & JM Construction Inc. as lowest responsive bidder.

The awarded contract should consist of Base Bid I and Base Bid II as follows:

Base Bid I: (5707 Macias Court)	\$68,512.00
Base Bid II: ( 5727 Tamburo Court)	<u>\$31,338.00</u>
Total Value:	\$99,850.00

If you need additional information, please give me a call at ext. 4205  
Thanks.



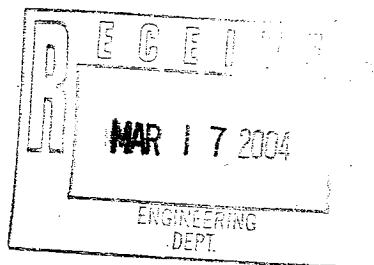
03-110  
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**Villa Verde Inc.**

1218 E. Yandell St. Suite 203 - El Paso, Texas 79902 - (915) 351-8822 - Fax (915) 351-8823

March 16, 2004

City of El Paso Engineering Department  
Program Management Section  
2 Civic Center Plaza  
El Paso, Texas 79901



Attention: Mr. Nicolas Diaz  
Project Coordinator

Subject: San Juan Parking Lot Improvements  
Bid No. 2004-095

**RECOMMENDATION**

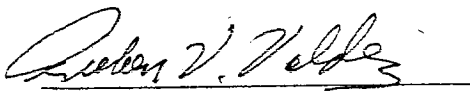
Dear Sir:

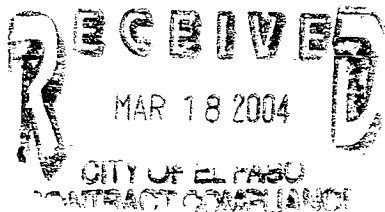
Villaverde, Inc. has reviewed the bid tabulation prepared by the City of El Paso for the above referenced project and it is Villaverde, Inc. opinion that CH & JM Construction, Inc. is the qualified low bidder and that the contract should be awarded as follows:

Base Bid I (5707 Macias Court)	\$ 68,512.00
Base Bid II (5727 Tamburo Court)	<u>\$ 31,338.00</u>
BID TOTAL VALUE	\$ 99,850.00

Please feel free to contact us if you have any questions.

Sincerely:

  
VILLAVERDE, INC  
Ruben V. Valdez, P.E.  
Engineer



CIVIL

PROJECT MANAGEMENT

LAND DEVELOPMENT

C:\RVINC\PROJECTS\2003\03-110 San Juan Parking Lots\DOCUMENTS\Correspondence & Memoranda\Contract Award



## PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL  
CITY OF EL PASO  
EL PASO, TEXAS

GENTLEMEN:

The undersigned having familiarized themselves with the local conditions affecting the cost of work and with the Contract documents consisting of Invitation to Bid, Instructions to Bidders, General Conditions, the Contractor's Proposal, Special Bid Conditions, Applicable Wage Rates, the Contract Form, plans, specifications, drawings, and addenda on file in the office of the Purchasing Department of the City of El Paso, hereby propose to perform everything required to be performed and to provide furnish and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the

### SAN JUAN PARKING LOTS IMPROVEMENTS

BID NO. 2004-095

within the specified limits and in accordance with the plans, including Addenda numbers \_\_\_\_\_, AT THE FOLLOWING LUMP SUM PRICES  
(Additive alternate items are given on the following page(s):

#### BASE BID I (5707 Macias Court):

The undersigned agrees to perform all of the work required for the total amount of:

\$ 68,512<sup>00</sup>

#### BASE BID II (5727 Tamburo Court):

The undersigned agrees to perform all of the work required for the total amount of:

\$ 31,338<sup>00</sup>

SUM TOTAL OF BASE BID ITEMS I & II:

\$ 99,850<sup>00</sup>

COMPANY NAME: CH & JM Construction Inc.

BIDDER'S SIGNATURE: Juan D. Marquez

BIDDER'S NAME: Juan D. MARQUEZ

Bidder's Name must be typed or printed

I-C-1

## CONTRACT TIME AND LIQUIDATED DAMAGES

The undersigned Bidder agrees to commence work on a date to be specified in a written Notice to Proceed and to substantially complete the work on which he/she has bid within **NINETY (90) CONSECUTIVE CALENDAR DAYS**.

Bidder agrees to pay as liquidated damages the sum of **FOUR HUNDRED DOLLARS (\$400.00)** for each consecutive calendar day thereafter as provided in paragraph 6.8 of the General Conditions of the Contract.

## PROPOSAL

Enclosed with this proposal is a certified check or bid bond for five percent (5%) of the TOTAL bid price including base bid(s) and alternate(s) which is agreed shall be collected and retained by the owner(s) as liquidated damages in the event this proposal is accepted by the Owner within sixty (60) consecutive calendar days after the date advised for the reception of bids and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED BIDDER REPRESENTS TO THE CITY AND TO THE OTHER BIDDERS THAT HIS/HER BID, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED AND CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS BID.

BIDDER'S NAME: JUAN D. MARQUEZ CH & JM CONSTRUCTION INC

BY: Juan D. Marquez

Signature

03-01-04

Juan D. Marquez President

Print Signer's name & title

Physical Address of Business - if different from above

City, State, Zip Code

IF THE BIDDER BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Juan Marquez, certify that I am the President and Secretary of the corporation named as Bidder hereinabove; that Juan Marquez, who signed the foregoing contract on behalf of the Bidder, was then Secretary of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Juan D. Marquez President and Secretary  
CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL

I-C-2